



TRACY POLICE DEPARTMENT

NON-RESIDENTIAL ALARM PERMIT APPLICATION

ALARM LOCATION

Address of Alarm: Phone Number to Location:

Name of Business or Institution:

Mailing / Billing Address:

Name of Owner or Responsible Party:

Business Hours:

EMERGENCY CALL LIST

| Name | Title | Day Number | Night Number | Mobile Number |
|------|-------|------------|--------------|---------------|
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Please provide four (4) LOCAL emergency contacts other than the Alarm Company. Contacts must have a 30 minute or less response time and must have a key and alarm code to the location. You are required to provide an emergency contact list.

ALARM COMPANY AND ALARM SYSTEM INFORMATION

Check Box if Alarm Is Monitored by Alarm Company. (Connected via Telephone Line.)

Alarm Company Name: 24 Hour Phone Number:

ALARM SYSTEM FEATURES

Burglar: Audible Silent Fire: Audible Silent

HAZARDOUS MATERIALS AT LOCATION

Check Box if there are Hazardous Materials at Location

LIST HAZARDOUS MATERIALS BELOW

Applicant's Signature: _____ Printed Name: _____ Dated: _____

INSTRUCTIONS

Return the completed form and \$26.00 Fee to:
 Tracy Police Department
 Attention: Records Unit
 1000 Civic Center Drive
 Tracy, CA 95376
 Telephone: 209-831-6560

Please complete and return this application to the address listed at the left, along with the \$26.00 fee. Cash, Checks, and Money Orders Accepted. Do Not Mail Cash.

Make Checks Payable to: City of Tracy

Tracy Police Department Use Only -- Do Not Write Below This Line

Renewal Number: _____ Date Received: _____ Received By: _____
 Entered By: _____ Check Number: _____ Cash: _____

NON-RESIDENTIAL ALARM PERMIT INFORMATION

The City of Tracy revised the current ordinance (3.40 TMC) establishing guidelines for the use of alarm systems within in the City. The revised ordinance became effective January 1, 2007.

You may view the alarm ordinance online at: <http://ordlink.com/codes/tracy/index.htm>

The Ordinance Allows For:

- ◆ Annual Permit Fee of \$26.00 (July 1 to June 30th)
- ◆ Fees for false alarms
 - First 2 false alarms – warning letter
 - 3rd false alarm – citation (\$100)
 - 4th false alarm – service fee of \$38 and citation (\$200)
 - 5th false alarm – service fee of \$71 and citation (\$500)
- ◆ Fees and/or citations for failure to obtain a permit
- ◆ Alarm can be placed on a “non-response” list after the 5th false alarm in a twelve month period
- ◆ Alarms placed on the “non-response” list must be repaired and certification of the repair shall be presented to the Police Department in order to be removed from the “non-response” list

The Ordinance Requires:

- ◆ All alarm users obtain a permit for their alarm system annually (July 1st thru June 30th)
- ◆ Alarms shall be maintained in good working order
- ◆ The Police Department be notified within 5 days of any changes to permit information
- ◆ If ownership is changed during the year, a new permit must be obtained by new owner
- ◆ If notification is received by the Police Department showing a failure to obtain a permit, the Police Chief or his representative can demand the owner or lessee disconnect the alarm system until a permit is obtained.

Filing Alarm Permit Application:

- ◆ Fill out the alarm permit application completely
- ◆ Mail or deliver the application and \$26.00 fee to the Records Unit of the Police Department.



Service

Integrity

Excellence

TRACY POLICE DEPARTMENT

1000 Civic Center Drive

Tracy, CA 95376

Voice: 209-831-6560

Fax: 209-831-4017

www.tracypd.com